



ROLLINS SCHOOL OF PUBLIC HEALTH Center for Humanitarian Emergencies

CHE Certificate Handbook

Table of Contents

Introduction	3
Center for Humanitarian Emergencies	3
Mission Statement	3
Who We Are	3
Mission of the CHE Certificate	3
Purpose	3
Certificate Requirements	4
Coursework	4
Applied Practice Experience and Thesis Requirements	
Volunteer Participation	10
Important People and Contact Information	12
Important People	12
Important People Important Websites	13
Roles and Responsibilities of the CHE Certificate Coordinator	13
Special CHE Events	13
Graduation Procedures:	13
Appendix B: CHE Course Descriptions	14
Appendix C: Sample Applied Practice Experiences (APEs)	
Appendix D: Sample Volunteer Hour Letters	17

Introduction

Center for Humanitarian Emergencies

Emory University's Center for Humanitarian Emergencies is committed to building the global capacity of trained and skilled emergency responders. As part of our ongoing programming, CHE offers training to a diverse audience base and in increasingly diverse platforms.

Mission Statement

Driving global collaboration, research and evidence-based training to improve the lives and well-being of populations impacted by humanitarian emergencies.

Who We Are

The Center for Humanitarian Emergencies at Emory is a collaboration between faculty and staff, students, fellows, and alumni to build global response capacity. As experienced humanitarian emergency response trainers, researchers and program implementers, Faculty and Staff guide students toward effective careers in the humanitarian field.

Students explore emergency-related topics of infectious disease, nutrition, reproductive health, metal health, WASH (Water, Sanitation, and Hygiene), and many other technical areas.

Mission of the CHE Certificate

The Rollins School of Public Health in partnership with CDC's Emergency Response and Recovery Branch offers a Graduate Certificate in Humanitarian Emergencies. The certificate combines the teaching and research strength of Emory University with the applied technical skills of the CDC's Emergency Response and Recovery Branch (ERRB). The Certificate Program is available to qualified Rollins students and to other Emory graduate health schools on a case-by-case basis.

Purpose

The Certificate in Humanitarian Emergencies at the Rollins School of Public Health (RSPH) aims to train graduate students to be competitive for CHE-related careers. A humanitarian emergency occurs when there is a breakdown of authority due to internal or external conflict and there is an emergency situation exceeding the ability of the country's government to respond that requires an international response beyond the capacity of any single agency and/or the UN country program.

Working in a humanitarian emergency is challenging and requires a broad knowledge base and a skill set particular to crisis management including:

- Doing no harm
- Providing good evidence to inform decision makers

• Ability to work in challenging environments and resource-poor settings while being able to develop solutions quickly, efficiently, and effectively

Certificate Requirements

Any RSPH student who fulfills the following criteria will be awarded a CHE certificate:

- > Two core classes in humanitarian emergency response
- > Three credit hours in approved advanced methods
- Six credit hours in approved electives
- Applied Practice Experience
- > Thesis/ Culminating Experience / Capstone
- Fifteen hours of volunteer participation

Please consult the tracking sheet (Appendix A) to keep track of fulfillment of the criteria.

Coursework

Students should review the detailed description of course offerings (core classes, approved advanced methods, and approved electives) in Appendix B. The courses listed are subject to change and may not be offered every year. Students should always consult OPUS for the latest information on availability of courses in advance of registration. *Please note, all courses must be taken for credit and cannot count towards the certificate, as either an <u>elective</u> or <u>advanced method</u>, if they are required for either a student's degree or concentration.*

Core Classes

There are two core courses in the CHE curriculum:

GH 565 (2 credits) required

Health in Complex Humanitarian Emergencies. *5-day class January break, year one

GH 557 (2 credits) required

Epidemiologic Methods in Complex Humanitarian Emergencies. *5-day class spring break, offered every other year Next offering spring 2025, must be taken in semester offered

Advanced Methods Requirement

Students must complete a minimum of three credit hours from the following courses:

* Note: Students in EPI/GLEPI/EH EPI programs may waive advanced methods requirement (and replace with 3 additional credits of approved electives)

through demonstrating mastery of the epidemiologic competencies listed below. Please speak with program coordinator for additional information on documentation of this waiver.*

Course Number	Course Title	Credit Hours
BSHES 542	Socio-Behavioral	3
	Measurement	
BIOS 501	Statistical Methods II	4
BIOS 530	Applied and Advanced	2
	Statistics in	
	Observational Studies	
BIOS 550	Sampling Applications	2
EH 524	Risk Assessment	2
EH 530	Environmental and	2
	Occupational	
	Epidemiology	
EHS 747/EPI 747	Advanced	2
	Environmental	
	Epidemiology	
EPI 536	Applied Data Analysis	2
EPI 565	Data Sources and	2
	Methods of MCH EPI	
GH 502	Introduction to	2
	Quantitative Data	
	Collection	
GH 531	Quantitative Data	3
	Collection	
GH 509	Translation and 2	
	Implementation	
	Science	
GH 570	Community-based	3
	Participatory Action	
	Research	
GH 517/ EPI 517	Case Studies in	2
	Infectious Disease	
	Epidemiology	
GH 589	Program Management	3
GH 521	Qualitative Research 3	
	Methods for Global	
	Health	
GH 532	Quantitative Data	3
	Analysis	
GH 522	Qualitative Data	3
	Analysis	

GH 543	Fundamentals of	2
	Qualitative Data	
	Analysis	
GH 512	Monitoring and	3
	Evaluation of Global	
	Public Health Programs	
GH 569	Population Dynamics,	2
	International	
	Development and	
	Health	

Electives

Students are required to complete 6 credit hours of approved elective courses. All courses must be taken for a grade. As a reminder, a course cannot count towards certificate elective requirement if required for your degree/concentration.

Currently offered elective CHE courses include:

GH 531	Mental Health in Complex Humanitarian Emergencies	1
GH 532	Risk Communications for Complex Humanitarian Emergencies	1
GH 587*	Preparedness and Planning Complex Humanitarian for Emergencies	1
GH 537	Programming for Sexual and Reproductive Health in Complex Humanitarian Emergencies	1
GH 538	Food and Nutrition in Complex Humanitarian Emergencies	1

*Offered every other year; next offering Fall 2025.

Course Number	Course Title	Credit Hours
BSHES 565	Violence as a Public Health Problem	2
BSHES 567	LGBTQ Public Health	2
EH 543	Sustainability	1
EH 548	Research Methods for Studies of Water and Health	3

Additional Approved Elective Courses:

EH 581	Public Health	2	
	Consequences of	2	
	Disasters		
EH 583/ ENVS 483	Spatial Analysis in Disease	4	
	Ecology	т	
EH 587	Introduction to Satellite	3	
EII JO7	Remote Sensing and the	5	
	Environment and its		
	Application to Public Health		
		2	
EHS 750	Environmental	3	
	Determinants of		
	Infectious Disease	-	
EPI 515	Introduction to Public	3	
	Health Surveillance		
EPI 517	Case Studies in Infectious	2	
	Disease		
EPI 531	Field Epidemiology	2	
EPI 544	Epidemiology of	1	
	Foodborne and Diarrheal		
	Diseases		
EPI 546	HIV Epidemiology	2	
EPI 558	Global Issues in	2	
	Antimicrobial Resistance		
EPI 562	Emerging Infectious	2	
	Diseases		
EPI 564	Public Health	2	
	Preparedness and		
	Practice		
EPI 566	Immunization Programs	2	
	and Policies	_	
GH 504	Effective Oral	2	
	Communication	-	
GH 507	Health as Social Justice	2	
GH 564	International Infectious	2	
	Diseases	2	
GH 514	Communicating for	2	
UIIJIT	Healthy Behavior and	2	
	Social Change		
GH 515	0	3	
611 51 5	Transforming Public	3	
	Health Surveillance	2	
GH 516	Global Perspectives in	3	
CU 510	Parasitic Disease	2	
GH 518	Emerging Infectious	2	
	Diseases		

GH 519	Faith and Health:	3	
011517	Transforming	5	
	Communities		
GH 529	Water and Sanitation in	2	
	Developing Countries	2	
GH 577	The GEMMA Seminar: The	2	
	Global Elimination of	-	
	Maternal Mortality from		
	Abortion		
GH 534	Diabetes: A Model for	2	
	Global Non-		
	communicable disease		
	prevention and control		
GH 535	Field Epidemiology	2	
GH 536	Religion and Health in	3	
	Context: HIV		
GH 541	Technology of Fertility	2	
	Control		
GH 546	Maternal and Child	3	
	Nutrition		
GH 552	Global Elimination of	2	
	Micronutrient		
	Malnutrition(MNM)		
GH 556	Foundational Ethical	3	
	Challenges in Global		
	Health		
GH 558	Global Issues in	2	
	Antimicrobial Resistance		
GH 559	Gender and Global Health	3	
GH 561	Applications of Public	3	
	Health Economics in Low		
	and Moderate Income		
	Countries		
GH 562	Epidemiology of	1	
	Tuberculosis		
GH 563	AIDS: Global Health	2	
	Implications		
GH 566	Immunization Programs	2	
	and Policies		
GH 568	Community Engaged Food	3	
	Security		
GH 571	Vaccines and Vaccine-	2	
	Preventable Diseases		
GH 574	Malaria Prevention,	2	
	Control, and Treatment		

GH 580	Environmental Health	2
	Microbiology: Control of	
	Food and Waterborne	
	Diseases	
GH 584	Evidence-Based Decision	3
	Making with Principle	
	Focus on Immunization,	
	Infectious and Chronic	
	Diseases	
GH 588	Religion and Health in	2
	Context: Sexual and	
	Reproductive Health	
HPM 534	Grant Writing in Public	2
	Health	
HPM 559	Negotiations and Conflict	3
	Management in the	
	Healthcare Setting	
HPM 561	Fundamentals of Public	2
	Health Law	

* Note: We are not currently accepting petitions for non-approved electives to be considered for inclusion towards certificate requirements, because the CHE curriculum committee team has recently conducted a rigorous review of all RSPH curriculum.

Applied Practice Experience and Thesis Requirements

Applied Practice Experience (APE)

The applied practice experience (APE) component is an experiential based (typically summer) employment with an implementing organization across various sectors and technical expertise. **All CHE APEs are approved by the CHE Program Coordinator on a case-by case basis.** CHE APEs may occur in non-acute (i.e. non-response) humanitarian settings which include: protracted emergencies and areas previously impacted by an emergency.

CHE students, much like the wider SPH student body, will never enter an active humanitarian response due to increased security risks, the deviation of resources and time and energy needed to manage a student, and that students lack preparation and training prior to certificate completion. However, many opportunities exist that meet both CHE and RSPH APE requirements. You can explore past APEs <u>here</u>. As of 2019, CHE is using <u>GFE</u> <u>Financial Award</u> as a way to fund student APEs.

What makes for a CHE APE?

• Working with emergency affected communities

- The project benefits emergency effected communities
- The project is based in emergency effected area, current or historic
- Skill gained during the APE are transferrable and applicable to Complex Humanitarian settings

Please be advised that an ideal APE meets the CHE APE requirements AND the RSPH APE requirements. The requirements listed above are only for CHE APEs. For more details on RSPH requirements of APEs, please visit their <u>website</u>.

Global Field Experience Financial Award

It may be possible to use a global field experience to fulfill the practicum requirement for the CHE certificate. Please see GFEFA website: https://www.sph.emory.edu/rollins-life/community-engaged-learning/global-field-experience/index.html for list of past practicum and email CHE coordinator with practicum idea to see if CHE applicable. Some CHE-related practicums are listed in Appendix C.

Thesis/Culminating Experience/Capstone

Students are required to complete a thesis or capstone which addresses a substantive topic in humanitarian emergencies. All CHE theses are approved by the CHE Program Coordinator on a case-by-case basis.

Note: With the permission of the certificate coordinator, students who complete a capstone rather than a thesis may take an additional 4 credit hours of approved electives to fulfill the thesis-requirement.

Volunteer Participation

Students are required to participate in 15 hours of CHE-related volunteer work. Volunteer opportunities are available in a number of local organizations; please refer to the CHE website for more information. In order to fulfill this requirement, students must send a letter from their volunteer opportunity supervisor verifying their volunteer hours to the CHE coordinator along with their tracking sheet. Please see Appendix D for sample letters.

Important People and Contact Information

Important People

- Jena Black, Director of Academic Affairs and Enrollment Operations, 404-727-8739 or jena.black@emory.edu
- Lee Wilkers, Assistant Program Coordinator, <u>lee.wilkers@emory.edu</u>
- Interim Certificate Contact, Dr. Dabney Evans, Certificate Director, <u>devan01@emory.edu</u>
- CHE Faculty and Staff profiles:
 - o http://che.emory.edu/who-we-are/faculty-staff/index.html

ADAP	Department	Phone Number	Location
<u>Zelda Ray</u>	Executive MPH	404-727-9489	2nd floor GCR
<u>Noni Bourne</u> (Students with last names beginning with A-L)		404-727-8729	Rm. 3003 CNR
<u>Farah Dharamshi</u> (Students with last names beginning with M-Z)	<u>Epidemiology</u>	404-727-4551	Rm. 3002 CNR
<u>Meghan Sullivan</u>	Health Education	404-727-3898	Rm. 506 GCR
<u>Rachel Corbett</u>	<u>Sciences</u>	404-727-9199	
<u>Melissa Sherrer</u>	<u>Biostatistics</u>	404-727-3968	Rm. 316 GCR
<u>Ariadne Swichtenberg</u>	<u>Environmental Health</u> <u>Global Environmental</u> <u>Health</u> <u>Environmental Health /</u> <u>Epidemiology</u> (Joint Program)	404-727-7905	Rm. 2053 CNR
Flavia Traven (Students with last names beginning with A-J) Theresa Nash (Students with last names beginning with K-Z)	<u>Global Health</u>	404-727-0263 404-727-5724	Rm. 7024 CNR Rm. 7026 CNR
Kathy Wollenzien	<u>Health Policy and</u> <u>Management</u>	404-727-5701	Rm. 608 GCR

Important Websites

- CHE website: <u>http://che.emory.edu/</u>
- CHE Overview Webinar: <u>https://youtu.be/CHYR6bPn3io</u>
- RSPH calendar of events: <u>https://www.sph.emory.edu/about/calendar/</u>

Roles and Responsibilities of the CHE Certificate Coordinator

The CHE Certificate Coordinator advises on courses, practicums, and thesis/capstone-related questions, advocates for students, and connects students to resources. The CHE coordinator can also be part of your thesis committee, act as a mentor, and provide guidance on entering the humanitarian sector. Students asking non-CHE questions should contact their academic advisor.

Special CHE Events

- **CHE Certificate Overview**—A discussion and overview on CHE certificate requirements during Orientation week; the coordinator also holds virtual drop-in hours via Zoom.
- France Atlanta Humanitarian Forum- Annual humanitarian forum with topics that vary year to year. Highlights an under-recognized area of humanitarian work.
- **CHE coffee hours**—Professional development opportunity for CHE students to mix and mingle with professors and ERRB professionals where students are able to ask questions and gain professional advice. Temporarily suspended.
- **CHE Brown Bag Lunches** Lectures and discussions on relevant emergency methods, theories, or experiences held throughout the year. Please see RSPH calendar of events.

Graduation Procedures:

- Mid-semester (**Before April 1**) of the semester in which a student anticipates graduation, they should compile the following documents and submit scanned or electronic copies to the CHE coordinator by email:
 - Copy of their unofficial transcript highlighting all the CHE Certificate coursework they have taken.
 - Completed tracking sheet (Appendix A)
 - APE information and site
 - Thesis title, committee members, and details
 - Supporting documentation of volunteer hours
- <u>One to two months prior to graduation</u>: The CHE Coordinator will send a database of the names of the CHE Certificate students who have met all the requirements and should be awarded the certificate to the registrar's office.

						ming 2024 CHE
Name:		ID:		Department	cohort only	/) Anticipated
Name:		ID:		Department		Graduation
						Date: Spring 2024
Permanent E-mail Add	lress ¹ :					
Preferred Phone Num	hor					
Core Requirements (4			Semester		Credits	Notes
GH 565	Health in Complex Humanitarian Emerger	ncies	Sp	ring	2	
GH 557	Epidemiological Methods in Complex Hum	nanitarian Emergencies	Sp	ring	2	
Elective CHE Courses (6 credits)		Semester		Credits	Notes
GH 578	Mental Health in Complex Humanitarian E	Emergencies			1	
GH 581	Risk Communications for Complex Human	nitarian Emergencies			1	
GH 587	Preparedness and Planning for Complex H Emergencies	Iumanitarian			1	
GH 537	Programming for Sexual and Reproductive Humanitarian Emergencies	e Health in Complex			1	
GH 538	Food and Nutrition in Complex Humanitan HIGHLY RECOMMENDED	rian Emergencies			1	
	See Appendix 1 for approved Elective					
NUTE: ALL COURSES M	UST BE TAKEN FOR CREDIT & CANNOT CO YOUR DEGREE/(IONT AS CHE ELECTIVE OF CONCENTRATION	R ADVANCED I	METHOD IF REQ	UIRED FOR	
	quirement (minimum 1 course, 3 cre		Sem	ester	Credits	
See appendix 2 for appro	oved methods courses					
Additional methods cr	edits (3+) can count as CHE elective	credit				
Applied Practice Expendence deliverables by April 1	rience – Please briefly describe and p	rovide your APE	Sem	ester	Advisor	Contact Info

Academic Year 2023-2024 (For

		Academic Year 2023-2024 (Fo use by incoming 2024 CHE cohort only)	
Thesis or Capstone- Please briefly describe and provide a copy of your thesis by April 1			
Volunteer Hours- Please briefly describe and provide an email from volunteer site supervisor by April 1			

Appendix 1: Additional Approved Elective Courses *Reminder, course cannot count towards certificate elective requirement if required for your degree/concentration*		Semester	Credits	Notes	
BSHES 565	Violence as a Public Health Problem		2		
BSHES 567	LGBTQ Public Health		2		
EH 543	Sustainability		1		
EH 548	Research Methods for Studies of Water and Health		3		
EH 581	Public Health Consequences of Disasters		2		

¹*This information will be used for post-graduate communication regarding job opportunities*

Academic Year 2023-2024 (For use by incoming 2024 CHE cohort only)

			cohort only)		
EH 583/ENVS 483	Spatial Analysis in Disease Ecology	4			
EH 587	Introduction to Satellite Remote Sensing and the Environment and its Application to Public Health	3			
EHS 750	Environmental Determinants of Infectious Disease	3			
EPI 515	Introduction to Public Health Surveillance	3			
EPI 517	Case Studies in Infectious Disease	2			
EPI 531	Field Epidemiology	2			
EPI 544	Epidemiology of Foodborne and Diarrheal Diseases	1			
EPI 546	HIV Epidemiology	2			
EPI 558	Global Issues in Antimicrobial Resistance	2			
EPI 562	Emerging Infectious Diseases	2			
EPI 564	Public Health Preparedness and Practice	2			
EPI 566	Immunization Programs and Policies	2			
GH 504	Effective Oral Communication	2			
GH 507	Health as Social Justice	2			
GH 564	International Infectious Diseases	2			
GH 514	Communicating for Healthy Behavior and Social Change	2			
GH 515	Transforming Public Health Surveillance	3			
GH 516	Global Perspectives in Parasitic Disease	3			
GH 518	Emerging Infectious Diseases	2			
GH 519	Faith and Health: Transforming Communities	3			
GH 529	Water and Sanitation in Developing Countries	2			
GH 577	The GEMMA Seminar: The Global Elimination of Maternal Mortality from Abortion	2			
GH 534	Diabetes: A Model for Global Non-communicable disease prevention and control	2			
GH 535	Field Epidemiology	2			
GH 536	Religion and Health in Context: HIV	3			

Academic Year 2023-2024 (For use by incoming 2024 CHE cohort only)

		cohort only)		
GH 541	Technology of Fertility Control	2		
GH 546	Maternal and Child Nutrition	3		
GH 552	Global Elimination of Micronutrient Malnutrition(MNM)	2		
GH 556	Foundational Ethical Challenges in Global Health	3		
GH 558	Global Issues in Antimicrobial Resistance	2		
GH 559	Gender and Global Health	3		
GH 561	Applications of Public Health Economics in Low and Moderate Income Countries	3		
GH 562	Epidemiology of Tuberculosis	1		
GH 563	AIDS: Global Health Implications	2		
GH 566	Immunization Programs and Policies	2		
GH 568	Community Engaged Food Security	3		
GH 571	Vaccines and Vaccine-Preventable Diseases	2		
GH 574	Malaria Prevention, Control, and Treatment	2		
GH 580	Environmental Health Microbiology: Control of Food and Waterborne Diseases	2		
GH 584	Evidence-Based Decision Making with Principle Focus on Immunization, Infectious and Chronic Diseases	3		
GH 588	Religion and Health in Context: Sexual and Reproductive Health	2		
HPM 534	Grant Writing in Public Health	2		
HPM 559	Negotiations and Conflict Management in the Healthcare Setting	3		
HPM 561	Fundamentals of Public Health Law	2		

Appendix 2: Approved Methods Courses		Semester	Credit	Notes
*Reminder, course cannot count towards certificate method requirement if required for your				
degree/concentration*				
BSHES 542	Socio-Behavioral Measurement		3	
BIOS 501	Statistical Methods II		4	
BIOS 530	Applied and Advanced Statistics in Observational Studies		2	

¹*This information will be used for post-graduate communication regarding job opportunities*

Updated Summer 2023

Academic Year 2023-2024 (For use by incoming 2024 CHE cohort only)

		cohort only)		
BIOS 550	Sampling Applications	2		
EH 524	Risk Assessment	2		
EH 530	Environmental and Occupational Epidemiology	2		
EHS 747/EPI 747	Advanced Environmental Epidemiology	2		
EPI 536	Applied Data Analysis	2		
EPI 565	Data Sources and Methods of MCH EPI	2		
GH 502	Introduction to Quantitative Data Collection	2		
GH 531	Quantitative Data Collection	3		
GH 509	Translation and Implementation Science	2		
GH 570	Community- Based Participatory Action Research	3		
GH 517/ EPI 517	Case Studies in Infectious Disease Epidemiology	2		
GH 589	Program Management	3		
GH 521	Qualitative Research Methods for Global Health	3		
GH 532	Quantitative Data Analysis	3		
GH 522	Qualitative Data Analysis	3		
GH 543	Fundamentals of Qualitative Data Analysis	2		
GH 512	Monitoring and Evaluation of Global Public Health Programs	3		
GH 569	Population Dynamics, International Development and Health	2		

Appendix B: CHE Course Descriptions

Complex Humanitarian Emergencies Courses

Please note this is a sample and not all courses are offered every year.

GH 565 (2): Epidemiological Methods in Complex Humanitarian Emergencies

Spring. Prerequisites: EPI 530, BIOS 500, and GH 512. This course covers epidemiologic methods used in complex humanitarian emergencies such as rapid assessment, surveillance, survey design (with a focus on cluster surveys) and analysis. In addition, the class includes other topics such as outbreaks in emergencies as well as practical sessions on anthropometry and field laboratory methods. Teaching methods combine lectures and case studies of recent humanitarian emergencies. Five-day intensive held over January Break.

GH 557 (2): Health in Complex Humanitarian Emergencies

Spring. Prerequisites: BIOS 500 and EPI 530. The course covers the technical and management principles that are the basis of planning, implementing, and evaluating health programs for acutely displaced populations in developing countries. It emphasizes refugees in camp situations. It includes modules on assessment, nutrition, epidemiology of major health problems, surveillance, and program management in the context of an international relief operation. Five-day intensive held over Spring Break. Offered every other year, with next offering Spring 2025. Must be taken in semester offered.

GH 578 (1): Mental Health in Complex Humanitarian Emergencies

Spring. Prerequisite: GH 510 and GH 512. This course covers essential principles necessary to understand and address mental health issues in complex humanitarian emergencies. Using epidemiological and ethnographic approaches, the course highlights: mental health surveys, outcome evaluation methods, best practices and evidence-based interventions for beneficiary populations, and preparation and training for emergency responders and aid workers. Monday and Tuesday of Spring Break.

GH 581 (1): Risk Communications for Complex Humanitarian Emergencies

Fall. The objective of the course is to encourage and facilitate improved risk communication for public health emergencies among public health authorities and partner organizations through the building of risk communication core capacities as

part of the surveillance and response requirements of the International Health Regulations (IHR). Weekend during Fall semester.

GH 538 (1): Food and Nutrition in Complex Humanitarian Emergencies

Fall. Prerequisites: BIOS 500, EPI 530, and GH 512. Malnutrition during humanitarian emergencies, including acute malnutrition and micronutrient deficiencies, is very common. This course will discuss how organizations decide when, what type, and how much food to distribute during crisis. It also will address other programs that are used to prevent malnutrition, how organizations concerned with nutrition evaluate nutritional status in individuals and populations and the various types of feeding programs that are implemented in emergency situations. The course will include practical field exercises on nutrition as well as visits by guest practitioners from the field. Half semester course beginning in August.

Appendix C: Sample Applied Practice Experiences (APEs)

GFE (Global Field Experiences) are often used to fulfill the APE requirement. Past GFE's that are CHE-related include:

- **Brazil**: For six weeks during the summer of 2016, a CHE fellow worked closely with a professor at the University of São Paulo's School of Public Health to assess women's perceptions of Zika virus and how these perceptions affect their family planning, with particular emphasis on their plans to become pregnant and/or use contraceptives. She developed a qualitative interview guide and conducted 34 interviews with women ages 18-40 in Portuguese from high and low economic strata in São Paulo
- **DRC:** 2016 summer internship with IMA World Health in the Democratic Republic of Congo, a CHE fellow and his supervisor designed a training program for water quality testing, did the first round of trainings, distributed the water quality testing kits, and made suggestions as to how the program and training can improve for the next rounds. To reach these goals, they needed to adapt and create the training curriculum and course materials, train the trainer, and coordinate with IMA headquarters and those they would be training. In the end, they were able to hold three workshops, training a total of 72 people from 13 Zones de Santé and 3 Divisions Provinciales de la Santé. Topics covered included the Portable Microbiology Laboratory (PML) test method, sanitary inspections, microbiological parameters of water, and the Life straw filter.

More examples can be found at the GFE website: http://web1.sph.emory.edu/GlobalFieldExp/GFE-Web/index.php

Appendix D: Sample Volunteer Hour Letters



Humanitarian Emergencies Research Team Rollins School of Public Health Emory University

February 14, 2017

To whom it may concern,

The Humanitarian Emergencies Research Team at Emory University is honored to provide this letter of verification for Moira Wood on completing 305 hours, volunteering their time in an effort to contribute to and improve the field of Humanitarian Research.

Moira Wood was an active member of our team from September 2015 to present and participated with the EOC Ebola Survivors Literature Review, Emergency Fact Sheets Project, ICT Literature Review, and served on the 2016 Executive Board.

Sincerely,

HERT 2017 Executive Board

Humanitarian Emergencies Research Team Rollins School of Public Health Emory University

Sponsored by: The Center for Humanitarian Emergencies at Emory CDC Emergency Response and Recovery Branch



March 9, 2017

To whom it may concern:

Kathleen Curtis has served with Lutheran Services of Georgia's Refugee and Immigration Services by volunteering as a First Friend Cultural Mentor for two different refugee families from November 2015 through May, 2016, and then again from January 2017 to the present. First Friend Cultural Mentors are matched with a newly arrived refugee family to walk alongside them during their first year in the United States and provide community orientation, practice in English conversation, tutoring for school-aged children in the family and friendship. We are grateful for Kathleen's volunteer service that plays an important role in the welcome and long-term integration of refugees in our community.

Sincerely,

Melanie Johnson

Program Manager for Volunteer, Congregation and Community Engagement Refugee and Immigration Services

> Lutheran Services of Georgia 100 Edgewood Avenue, Suite 1800, Atlanta, Georgia 30303-3066 www.lsga.org